Received by the Campus President's Office:
Date:_____
By:_____

OPERATING POLICY

West Virginia University Institute of Technology

Date Policy to become effective:

Subject:

Submitted on behalf of:_____by:
Name (please print):_____
Signature:_____Date_____

Group or Individuals Affected:

Supersedes/supplements:

Distribution of this policy (e.g. Faculty Handbook, Student Handbook, Website, etc.):

Without the Campus President's action, this policy becomes effective 30 days from the date received by the Campus President's Office (above).

Campus President's action: ____Submitted for review within 30 days by:_____
with subsequent decision within 75 days of date received by President's Office
____Approve ____Disapprove

Campus President's Signature_____Date_____

Disclaimer: The only bodies eligible to submit Operating Policies for approval are: Faculty Assembly Council, Classified Staff Council, Student Government Association Council, Cabinet, and Executive Committee.